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ACTCOM. FOR ARMY, USDAOS, MAAGS, MILGPS AND MSNS RECEIVING DIRECT. INTERIM CHANGE TO AR 600-18, CHANGE 3 THIS INTERIM CHANGE IS BEING DISTRIBUTED THROUGH PUBLICATION PIN-POINT DISTRIBUTION SYSTEM TO ALL HOLDERS OF AR LOG-18.

- AR 600-18, 17 DECEMBER 1969
- PAGE 25 PARA 6 DELETE.
- PAGE 27 PARA 6 ADD: ₽.
- "RESTRICTIVE SANCTIONS" MEANS THE ACTION TAKEN BY A COMMANDER TO PROHIBIT THOSE TO WHOM THIS REGULATION IS APPLICABLE FROM ENTERING INTO A NEW RENTAL, LEASE, OR PURCHASE AGREEMENT WITH, OR OTHERWISE MOVING INTO, ANY HOUSES, APARTMENTS, OR OTHER FORMS OF ABODE THE OWNER/AGENT OF WHICH HAS BEEN FOUND TO HAVE DISCRIMINATED. COMMANDER SHOULD INVESTIGATE ANY SUSPECTED DISCRIMINATORY ACT, WHET-HER OR NOT A FORMAL COMPLAINT IS FILED, AND SHOULD WHEN DISCRIMINA-TION IS SUBSTANTIATED IMPOSE RESTRICTIVE SANCTIONS UPON THE OWNER/ AGENT. VERIFIERS MAY BE USED IF DEEMED APPROPRIATE BY THE LOCAL

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INSTALLATION COMMANDER WHEN HOUSING COMPLAINTS HAVE BEEN FILED AGAINST A HOUSING OWNER/AGENT.

- B. IF THE PRELIMINARY INQUIRY SUPPORTS THE COMPLAINANT'S CHARGE OF DISCRIMINATION, THE COMMANDER WILL IMPOSE RESTRICTIVE SANCTIONS ON THE OWNER/AGENT FOR A PERIOD OF NOT FEWER THAN 180 DAYS. THE COMMANDER WILL NOTIFY THE OWNER/AGENT THAT THE RESTRICTIVE SANCTIONS WILL APPLY TO ALL HOUSING FACILITIES OWNED OR OPERATED BY THE DISCRIMINATING OWNER/AGENT. NOTIFICATION WILL ALSO INCLUDE THE EFFECTIVE DATE AND NATURE OF THE RESTRICTION, THE REASON THEREFORE, AND THE CORRECTIVE ACTION REQUIRED OF THE OWNER/AGENT FOR AVOIDANCE OR REMOVAL OF THE RESTRICTION. THIS NOTIFICATION WILL BE IN WRITING AND, EXCEPT WHEN THE OWNER/AGENT IS NOT PRESENT AT THE FACILITY, WILL BE DISPATCHED IN SUFFICIENT TIME TO REACH THE OWNER/AGENT PRIOR TO THE EFFECTIVE DATE OF THE RESTRICTION.
- C. IF THE PRELIMINARY INQUIRY DOES NOT SUPPORT THE COMPLAINANT'S

 CHARGE OF DISCRIMINATION, THE COMPLAINANT WILL BE INFORMED OF THE

 RESULT, ADVISED OF HIS RIGHTS TO PURSUE FURTHER ACTIONS THROUGH THE

 DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, AND OFFERED ANY AUTHOR
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INQUIRY REPORTS THAT DO NOT SUBSTANTIATE ALLEGATIONS OF HOUSING DISCRIMINATION WILL BE KEPT ON FILE AT THE INSTALLATION FOR A PERIOD OF 24 MONTHS.

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CDRUSAINTC FT HOLABIRD MD

CDRUSREDCOM FT MONROE VA

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SUBJ: INTERIM CHANGE TO AR 600-18, CHANGE 1

THIS INTERIM CHANGE IS BEING DISTRIBUTED THROUGH PUBLICATION PIN

POINT DISTRIBUTION SYSTEM TO ALL HOLDERS OF AR 600-18.

A. AR LOD-18, 17 DECEMBER 1969.

PAGE 3, PARA 7, ADD SUB-PARA C. EACH INSTALLATION COMMANDER

N. A. PULLIAN CSM, GS DAPE-HRR 54200

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WILL REQUIRE A COMMAND INVESTIGATION TO BE INITIATED WITHIN THREE WORKING DAYS AFTER RECEIPT OF AN OFF-POST HOUSING DISCRIMINATION COMPLAINT.

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ARMY REGULATION

No. 600-18

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, DC, 17 December 1969

PERSONNEL-GENERAL

EQUAL OPPORTUNITY FOR MILITARY PERSONNEL IN OFF-POST HOUSING

Effective I February 1970

Local limited supplementation of this regulation is permitted but is not required. If supplements are issued, Army staff agencies and major Army commands will furnish one copy of each to the Deputy Chief of Staff for Personnel; other commands will furnish one copy of each to the next higher headquarters.

Pa	ragraph
Purpose	. 1
Applicability	. 2
Policy	
Command emphasis	
Assurance of nondiscrimination.	. 5
Authority to impose restrictive sanctions	. 6
Complaints and investigations.	
Deleting facilities	
Information program	
Department of Defense Open Housing Report, RCS DD-M(Q)975	
Instructions for completing DD Form 1720	

- 1. Purpose. This regulation is in implementation of DOD Instruction 1338.15, dated 24 September 1969, concerning equal opportunity for military personnel in off-post housing. Its purpose is to promote the Department of Defense and Department of the Army objective of obtaining equal treatment for all their personnel, by providing guidance and prescribing policies and procedures for continued implementation of the Equal Opportunity for Military Personnel in Off-Post Housing Program.
- 2. Applicability. This regulation applies to all U.S. Army installations and agencies in the United States which have military personnel assigned. Paragraph 3d is applicable in addition on a worldwide basis.
- 3. Policy. a. The Department of the Army is fully committed to a policy of fostering equal treatment and opportunity for all its members, regardless of their race, color, religion, national origin, or sex. This includes the opportunity for

military personnel from minority groups to seek and to obtain off-post housing of their choice on the same basis and terms as any other service personnel.

- b. The objective is achieved only when minority group members who meet the standards of character and financial responsibility that are set for other prospective tenants are able, like any other service personnel, to rent or lease a house, apartment, or trailer court facility, anywhere within the census area of their installation, without suffering humiliation and refusal because of their race or color. Equality of opportunity is not achieved merely because all personnel have some place to live if, at the same time, minority group personnel are excluded from some facilities solely or principally because of their race or color.
- c. A member of the Armed Forces moving into or changing his place of residence in the census area of a military installation in the United States will not be authorized to enter into a new rental or

Ethis regulation supersedes DA letter AGAM-P(M) (27 Jul 67) DCSPER-DAHC, 28 July 1967, subject: Equal Opportunity for Military Personnel in Rental of Off-Post Housing: Phase II Guidance and Reports, RCS DD-M(TWL) 6733; DA letter AGAM-P(M) (1 Dec 67) DCSPER-DAHC, 6 December 1967, subject: Equal Opportunity for Military Personnel in Rental of Off-Post Housing; DA letter AGAM-P(M) (24 Apr 68) DCSPER-DAHC, 26 April 1968, subject: Equal Opportunity for Military Personnel in Rental of Off-Post Housing; DA message 879384, 28 June 1968; and DA letter AGAM-P(M) (5 Sep 68) DCSPER-DAHC, 9 September 1968, subject: Equal Opportunity for Military Personnel in Rental of Off-Post Housing.

lease agreement at an apartment or trailer court facility with five or more rental units located within the census area of a military installation, the owner or manager of which, after having been requested to do so, has failed or refused to provide a satisfactory assurance of a nondiscriminatory rental policy. This restriction is also applicable to facilities with less than five rental units to which restrictive sanctions have been applied under authority of paragraph 6°. The census area is defined as that area which the commander determines is within reasonable or normal commuting time or distance of the installation.

- d. All orders assigning or reassigning military personnel for duty at any location in the United States, whether at a military installation or not, and whether on permanent change of station or for temporary duty, will incorporate a requirement that the individual comply with item number 1, Department of the Army Supplemental Instructions to Orders, Appendix B, AR 310-10.
- 4. Command emphasis. The commander of each installation and agency will—
- a. Develop a program which is designed to create and take maximum advantage of every reasonable opportunity for assuring ultimately that no off-post housing facility will be closed to any military person on the basis of race, color, religion, or national origin.
- b. Review, and revise as necessary, his assignment of priorities and responsibilities with a view to assuring that required resources and support are provided for carrying out this program.
- 5. Assurance of nondiscrimination. a. Listings of off-post sale or rental property maintained at installations or agencies will include only those for which the office providing housing referral services has on file properly documented satisfactory assurances of their availability to all military personnel without regard to race, creed, color, or national origin (AR 600-21 and AR 210-51). The existence of Federal, State, or local open housing laws does not eliminate the requirement for such assurances.
- b. Normally an assurance of nondiscrimination, when obtained, will be provided in writing by the owner or manager of the property, and will consist of a completed DD Form 1666 (Family Housing Information). It may also be in any other form, so long as the result is a written assurance that can

be retained on file, and provided the information required by DD Form 1666 is also on file.

- c. There are instances when an owner or manager of a property refuses to give a written assurance but, nevertheless, asserts that the facility is open to all military personnel on a nondiscriminatory basis. In such cases, the property may be listed as though a written assurance had been given, provided the commander or his deputy, as appropriate, or his specific designed signs and files with the housing referral office a statement that an explicit oral assurance of availability to all military personnel on a nondiscriminatory basis has been furnished him by the owner or manager, and provided further the information required by DD Form 1666 is also on file.
- d. Where there is reason to believe that a particular facility discriminates against military per sonnel in spite of an assurance to the contrary, the sincerity of the assurance should be promptly and carefully checked through appropriate means. However, this should not be done by utilizing individuals who are represented to be, or who are instructed to represent themselves as, prospective tenants when in fact they are not. There are many techniques which may prove productive not the least of which is consultation with minority group personnel who had been referred to the particular facility and were not accepted as tenants. The commander and his staff should be alert to various forms of subtle discrimination that may be practiced.
- 6. Authority to impose restrictive sanctions. a. Restrictive sanctions consist in withholding authority of military personnel to rent or lease a house, apartment, or trailer court facility because of unfavorable segregation practices or the refusal of the owner or manager to give satisfactory assurance of nondiscriminatory rental policy.
- b. The commander will impose restrictive sanctions with respect to each apartment and trailer court facility with five or more rental units within his census area, the owner or manager of which either refuses to give a satisfactory assurance of a nondiscriminatory rental policy or, having given such assurance and been found nevertheless to follow or countenance a contrary policy, fails or refuses to comply with a request to end any discriminatory practice.
 - c. The commander will impose restrictive sanc-

tions with respect to any other rental facility, including single-family units and multiunit facilities with less than five rental units, whose owner or manager is found to be discriminating against military personnel and fails or refuses to comply with a request to end the discriminatory practice.

- d. The commander will in every case inform the owner or manager, or both, of any house or other rental facility to which a restrictive sanction is to be made applicable, concerning the effective date and nature of the restriction, the reasons therefor, and the corrective action required of the owner/manager for avoidance or removal of the restriction. This notification will be in writing and, except in extreme cases, will be dispatched in sufficient time to reach the owner or manager prior to the effective date of the restriction.
- e. The imposition of restrictive sanctions is not a final or satisfactory solution and does not, in any event, dispense with the requirement for continued effort to bring about a nondiscriminatory policy for military personnel.
- (1) Where sanctions are invoked because of the refusal of owners/managers to give satisfactory assurances of nondiscrimination, the imposition of sanctions should be followed by renewed effort to persuade voluntary adoption of an open housing policy for military personnel. Prior to a renewal of effort to persuade a particular owner/manager to reconsider his position, the reasons previously advanced by him for refusal to give an assurance should be reviewed and analysed. This may provide a sound basis for determining the best approach that can be taken to avoid and overcome continued resistence.
- (2) Where sanctions are invoked because of unfavorable segregation practices by the owner/manager contrary to assurances of nondiscrimination, the imposition of sanctions should be followed by vigorous effort to persuade the owner/manager to discontinue the unfavorable practice and to give reassurance of nondiscrimination for military personnel.
- 7. Complaints and investigations. a. All complaints and reports of alleged discrimination affecting military personnel as tenants or prospective tenants of off-post housing will be investigated in accordance with AR 600-4, thoroughly, promptly, and impartially. This will be done in every case without regard to whether a complaint is written or oral, and whether the

complaint is made by the military personnel involved or by some other person.

- b. Each commander will take appropriate measures to insure that all personnel are clearly informed of how and to whom complaints of discrimination in off-post housing may be made at the installation or agency concerned.
- 8. Deleting facilities. No rental facility that has been included in an installation census may be dropped from the census without prior approval by the Department of the Army. Any request for such approval, should set forth in specific detail the reason or reasons prompting the request, and will be forwarded through channels to the Deputy Chief of Staff for Personnel, ATTN: DAHC, Department of the Army, Washington, DC 20310.
- 9. Information program. a. Commanders should be responsive to public interest in the Army's policies concerning equal opportunity for military personnel in acquiring off-post housing and in local plans for implementing the policies. Emphasis should be placed on the fact that owners and managers of property are not being asked to lower their standards of tenant acceptability or to remove or relax any restrictions based on such considerations as size of family, ages of children, keeping of pets, or the like. The central theme of public information actions should be the simple justice of applying tenant acceptability standards on an equal basis to all military personnel regardless of race, color, religion, or national origin.
- b. All facets of the Command Information Program will be used to insure that personnel are fully and currently informed of actions taken by the Army to promote equal opportunity for military personnel in offpost housing.
- 10. Department of Defense Open Housing Report, RCS DD-M(Q) 975. a. A report will be prepared for the quarters ending 31 March, 30 June, 30 September, and 31 December in each calendar year (CY). Installations required to submit reports will be notified by separate Department of the Army letter. The initial report under this regulation is for the period ending 31 March 1970. The original and one copy of each report will be dispatched directly to the Deputy Chief of Staff for Personnel, ATTN: DAHC, Department of the Army, Washington, DC 20310, in sufficient time to arrive not later than the sixth working day following the close of the reporting period.
 - b. The initial report will consist of a list, cut-

rent as of 31 March 1970, of all apartment and trailer court facilities, and housing developments, with five or more rental units that have been identified in the installation census, and will show with respect to each such rental facility whether there are any Negro military tenants.

- c. Subsequent reports will consist of a showing of changes in pertinent data, occurring or discovered during the reporting period, affecting any facility covered in a previous report; a listing of facilities with five or more rental units added to the installation census during the reporting period, and of facilities deleted from the census during the reporting period in accordance with Department of the Army approval; and a narrative.
- (1) The narrative is an integral of the overall report, and its importance cannot be overemphasized. It will be provided for each reporting period, including those periods for which there may be no changes, additions, or deletions to be reported.
- (2) The narrative should describe actions taken, underway, or planned, to broaden opportunities for military personnel and their families to obtain decent off-post housing, in a suitable environment, without discrimination based on their race, color, religion, or national origin. It should contain information concerning successes realized and obstacles or difficulties encountered, in identifying, evaluating, and making satisfactory disposition of complaints by military personnel and dependents concerning discrimination in off-post housing, including housing with less than five rental units. The narrative should also include, as appropriate, pertinent comments concerning reported changes and additions. It will identify any facilities that are deleted during the reporting period and as to each such facility include the remark—
- d. The report, except for the narrative portion, will be submitted on DD Form 1720 (Department of Defense Open Housing Report) (fig. 1).
- (1) DD Form 1720 will be reproduced locally on 10½- by S-inch paper (image size, 9%10" x 7%12").
- (2) Instructions for completing DD Form 1720 are furnished in paragraph 11.
- c. The narrative portion of the report will be submitted on 8- by 10½-inch paper. The name of

the reporting installation and the reporting period will be shown near the top of each page of the narrative.

- 11. Instructions for completing DD Form 1720 (Department of Defense Open Housing Report). a. Name and location of installation.—Enter name of reporting installation. If off-post rental facilities included in the installation census are all located in one town or city, enter the name of that town or city and the state. If more than one town or city is involved, enter the name of the reporting installation and the state in which it is located.
- b. Report for-Enter quarter and calendar year being reported; e.g., April-June 1970.
- c. Column (1) Serial number-A serial number will be entered in column (1) for each facility that is a subject of the report. Single-unit homes and multiunit facilities with less than five rental units will not be included in this report. Headquarters, Department of Army has provided each installation concerned serial numbers assigned to rental facilities identified in installation reports previously rendered. These numbers have been assigned in seriatim, commencing at each installation with the number "1." Installations will assign serial numbers to any facilities not already assigned a number. An installation will assign to each facility, as it is identified, the serial number that is one higher than the last previously assigned number. A serial number once assigned will not be reassigned to another facility. A serial number assigned to a facility which for any reason is dropped or deleted from the installation census will be retired and will not be again used.
- d. Column (2) Housing facility (name and address)—With respect to each facility being reported, enter name, if any, otherwise enter "No Name"; enter street address in every case. If off-post rental facilities in the installation census are situated in more than one town or city, enter in addition the town or city in which each facility being reported is located.
- e. Column (3) Type—Enter letter "A" for apartment, "B" for housing development, and "C" for trailer court facility, as appropriate. A facility consisting of a combination of types is to be reported as a single facility; however, in column (3) two or three letters, as appropriate, will be entered in such cases—e.g., a facility consisting of an apartment building and trailer court should be

assigned only one serial number, and should be listed as one facility; in column (3) there should be entered the letters "A" and "C."

- f. Column (4) Number living units—Enter the total number of living units in the facility. If the facility is made up of a combination of types, the total number of units in the entire facility will be entered—e.g., a facility consists of an apartment building containing 5 living units and a trailer court with 12 trailer pads, with or without trailers; entry in column (4) should be "17" (5 apartment units plus 12 trailer units).
- g. Column (5) Rental cost—Enter appropriate code letter, to indicate average monthly rental cost including utilities:

Code

 Λ —Less than \$50.00

B--\$50.00 but less than \$100.00

C=-\$100,00 but less than \$150.00

D=-\$150.00 but less than \$200.00

E---Over \$200.00

h. Column (6) Time distance.-Enter appropriate code letter, to indicate one-way commuting time by private conveyance:

Code

A--Less than 5 minutes

B--Over 5 but less than 15 minutes

C-Over 15 but less than 25 minutes

D---Over 25 but less than 35 minutes

E -- Over 35 but less than 45 minutes

F---Over 45 minutes

i. Column (7) Listed with referral office—Enter "X" in the subcolumn headed "YES," if the facility is listed with the housing referral offices as available for military personnel on a nondiscriminatory basis. In all other cases, enter "X" in the subcolumn headed "NO." If entry is made in the

"No" column, the narrative portion of the report should, without exception, contain information regarding the date of the most recent contact with the owner/manager, the nature of the contact, and the tenor of the response and attitude of the owner/manager.

j. Column (8) Negro military residents—Enter "X" in the subcolumn headed "YES," if Negro military families or Negro backelor military personnel reside in the facility. In all other cases, enter "X" in the subcolumn headed "NO."

k. Changes, additions, deletions—In every case, column (1) will be completed. In addition, with respect to—

- (1) Changes—Entries will be made only in those columns in which the data previously reported are no longer valid; columns not affected by change will not be completed—e.g., a facility previously reported in column (2) as "No Name"-"123 Narrow Street," and in column (8) with an "X" in the subcolumn headed "NO"; since the last report it is learned that the facility has been named "The Castle," and that one or more Negro military families reside in the facility. For the current (changed) report, the entry in column (2) would be "The Castle"—"123 Narrow Street," and the column (8) entry would be an "X" in the subcolumn headed "YES"; no entries would be made in columns (3) through (7). In the same example, if the facility in question had not acquired a name, only the entry in column (8) would be made, and no entries would be made in columns (2) through (7).
- (2) Additions—All columns, (1) through (8) will be completed.
- (3) Deletions—Only columns (1) and (2) will be completed.

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Figure 1



The proponent agency of this regulation is the Office of the Deputy Chief of Staff for Personnel. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications) to Deputy Chief of Staff for Personnel, ATTN: DCSPER-DAHC, Department of the Army, Washington, DC 20310.

By Order of the Secretary of the Army:

W. C. WESTMORELAND, General, United States Army, Chief of Staff.

Official:

KENNETH G. WICKHAM, Major General, United States Army, The Adjutant General.

Distribution:

To be distributed in accordance with DA Form 12-9 requirements for AR, Personnel General:

Active Army: A (quan rqr block No. 434).

ARNG: None.

USAR: D (quan rqr block No. 437).